

Date Received _____ Amt \$ _____ Check # _____ Permit # _____

Received By: _____ Receipt # _____



Austin/Travis County Health & Human Services Department
Public Health & Community Services Division

Environmental & Consumer Health Unit

P.O. Box 1088 Austin, Texas 78767

Phone: (512) 978-0300 Fax: (512) 978-0322

<http://www.ci.austin.tx.us/health/commercial.htm>



Walk-in Location: 1520 Rutherford LN, NE corner of Rutherford LN @ Cameron RD, Building 1 East Entrance (No Mail Accepted here)

Application for Farmers Market Sampling Permit

NOTE: This application must be filled out completely. **INCOMPLETE APPLICATIONS WILL NOT RECEIVE PERMITS.** Submitting an application does not guarantee that permits will be granted. Permit approval is based upon the food establishment or mobile food unit's compliance with state and local health requirements. No refunds for any reason after 180 days from the receipt of this application. **PERMITS ARE NON-TRANSFERABLE.**

A certified farmers market is defined as a farmers market that has been certified by the Texas Department of Agriculture pursuant to Subchapter D of Title 4 of the Texas Administrative Code. **NO HOME PREPARED FOODS ALLOWED**

This Permit is valid only for the City of Austin's Farmers Markets.

1) **Type of Business:** Permitted Food Establishment Permitted Caterer Restricted Mobile Unit Farmer None

2) **Business Name:** _____

3) **Business Owner** _____ Phone _____

Residence Address: _____

City _____ State _____ Zip Code _____

Date of Birth: _____ Drivers License Number/State _____

4) Mail Permit Renewals to: _____ City _____ State _____ Zip Code _____

5) Total number of employees or volunteers (Full and part-time including self): _____

6) Type of food to be sampled _____

All permits expire one year from date of issuance. You will be mailed an annual renewal application form yearly, to be fully completed and returned with the permit fee and, if required, Central Preparation Facility documentation.

Sampling Permit Fee

City of Austin
\$210

Fee payable to the Austin/Travis County Health and Human Services Department (ATCHHSD). Attach fee and mail application to **ECHU FM Sampling**, PO BOX 1088, Austin, TX 78767 or bring to 1520 Rutherford LN, NE corner of Rutherford LN @ Cameron RD (Building 1 East Entrance) (No mail is accepted here)

All information contained in this application is true and correct to the best of the applicant's knowledge and belief. The applicant signing below acknowledges that any permit applied for is subject to all provisions of the orders and ordinances of Austin or the municipality under which the permit is granted, and subject to all provisions of the statutes and ruled adopted under the statutes of the State of Texas governing food service establishments, retail food stores, mobile food units and roadside food vendors.

Signature of Applicant

Date

CENTRAL PREPRATION FACILITY

CONTRACT

1. If sampling only whole fruits and vegetables, then no central preparation facility is needed.
2. If sampling prepared food items, the Farmers Market Sampling applicant (applicant) must furnish written approval from a permitted central preparation facility at the time of initial application and for permit renewal.
3. The central preparation facility must allow all food storage and preparation to be done at the commissary.
4. The central preparation facility must allow storage of all food products.
5. The central preparation facility must store all equipment and supplies of the applicant.

I _____ have read and understand the items of
Central Prep Facility Owner or Responsible Party
responsibility listed above and agree to comply with all of the requirements.

I give permission to _____ to use my establishment,
Sampling Permit owner/operator

_____ located at _____
Name of Central Prep Facility Establishment Address of Central Prep Facility Establishment

as a commissary for the mobile food vending unit. I understand that any health violations of the vendor found at this establishment can be included on the health inspection for this establishment.

Signature of Central Prep Facility Owner or Responsible Party

Date

Phone Number: _____

Certification in Jurisdiction of Commissary

If the central preparation facility is located outside of the jurisdiction of the Austin-Travis County Health and Human Services Department, the Health Authority in that jurisdiction must complete the following certification:

Name of Food Establishment

I certify that the above establishment is currently approved to operate as a food establishment under my jurisdiction.

Signature of Health Officer/Authority

Jurisdiction

FARMERS MARKET SAMPLING PERMIT ON SITE REQUIREMENTS

The following are requirements for vendors involved in farmers market sampling operations in Austin. According to City Code Chapter 10-3, **sampling** means the demonstration or promotion of a food and its characteristics via offering a small serving of food which cannot be sold and which may not consist of a whole meal, an individual portion, or a whole sandwich. Vendors offering samples of prepared food items are still operating under the restricted mobile unit guidelines and cannot prepare food on-site. These Sampling requirements have been adopted by the City of Austin City Council.

1. **Complete permit application and submit required fee.** See payment schedule on application.
2. **A person conducting sampling at a farmers market shall comply with the following requirements:**
 - (1) Potentially hazardous foods that are approved by the health authority shall be displayed, served or sampled at a farmers market.
 - (2) All potentially hazardous food samples shall be disposed within four hours after being removed from active temperature control.
 - (3) A booth shall have sufficient hot and cold potable water for cleaning foods and for cleaning and sanitizing equipment and utensils.
 - (4) An approved facility for employee hand-washing, consisting, at a minimum, of warm, free flowing clean running water, soap, and individual paper towels or other approved hand drying device shall be provided near a booth offering sampling.
 - (5) An approved facility shall be provided for washing, rinsing, and sanitizing of equipment and utensils used in the preparation and serving of samples. The facility shall consist of at least three containers or compartments, each of adequate size so as to permit the total immersion of all utensils used in a booth offering sampling at a farmers market.
 - (6) A booth shall have its original annual sampling permit posted in view of the public during operating hours.
 - (7) A booth shall provide floor covering that will eliminate dust and be easily cleaned. Approved floor coverings are concrete, asphalt, plywood, linoleum, clean cardboard that is replaced daily, overturned carpeting, or a surface approved in advance by the Health Authority. Also, overhead covering shall be provided over sample preparation area, serving, hand washing and utensil washing areas.
3. **The market manager of a certified farmers market shall be responsible for ensuring daily compliance with the provisions of City Code Chapter 10-3.** In the case of repeated violations of the code, the health authority may impose restrictions on the sampling of food products at a farmers market.
4. **Repeated violations at a booth operating the sampling of food products at a farmers market without a valid permit or with a suspended permit constitutes an offense under this chapter.**
5. **Food Handler Certificate:** Sampling permit operators are required to have all employees or volunteers registered as food handlers with the City of Austin. This certificate must be available for inspection during all hours of operation.
6. **All violations shall be corrected at time of inspection. Failure to comply shall result in immediate suspension of sampling operations.**